

GEIB MUSIK STUDIO

Virtual Code of Conduct

With the regular and now accepted use of virtual education methods, Geib Musik would like to set forth some guidelines for students who choose to take virtual lessons, either on a regular or occasional basis.

Virtual lessons are a great tool that can help students when in-person lesson options are unavailable due to scheduling or weather interruptions.

To hold an effective virtual lesson the following conditions must met:

- Students must be in a quiet environment
 - ✦ Use a room away from others in the household, preferably close to the internet access point
 - ✦ No extra talking or noise from siblings
 - ✦ No noise from televisions or other sources
- The device used for video call must have the camera and microphone aimed well, student and instrument must be fully visible. Minor adjustments may be requested during the lesson
- Internet sound functions differently, only traveling a single direction. Verbal and Musical exchanges will be respectful, when teacher or student speaks/ plays the other will keep silent (no noodling melodies or other disruptive noise)
- Hand signals may be used to make clear when something must be communicated, waving, thumbs up, repeat symbol, or others as needed
- If internet speed or disruption occurs lesson may be ended early to maintain scheduling
- Student should use books and music the teacher also owns, or email scans in advance for reference (e.g. audition or school music)

The typical virtual lesson:

When online lessons are scheduled the teacher and student will communicate and decide which video communication application would be best to use, e.g., Zoom, Google Meet, Google Duo, Skype, FaceTime.

It is recommended that the student texts or calls the teacher ahead of time if the internet connection is disrupted or if updates to apps are required that may delay lesson start time. The teacher will reach out to the student if delays are anticipated at the studio.

At the designated lesson time, the student will initiate the video call, much like arriving for an in-person lesson. Start and end times of lessons will be unchanged even if student and teacher have trouble with connections or tardiness. It is the student's responsibility to "arrive" on-time to virtual lessons.

During lessons students are expected to play through their scales, exercises, and music (much like in-person lessons) to be followed by feedback, recommendations, and guidance from the teacher. Students should have a pencil, tuner/metronome, and, if possible, a device that can produce a drone note for pitch reference.

In-person lessons often allow time at the start and end for casual conversation, while the student unpacks and the studio is made ready for lesson. These moments help bookend the learning process, both students and teachers are benefited by these moments. With virtual lessons we can both *make music* and *enjoy life!*